

# Familiarisation programme for Independent Directors TIGL

## **Preamble**

In terms of Clause 25(7) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, the Company shall familiarize the independent directors with the company, their roles, rights, responsibilities in the company, nature of the industry in which the company operates, business model of the company, etc., through various programmes.

## **Purpose**

The Familiarization Programmes are aimed to familiarize the independent directors with the company, their roles responsibilities in the company, nature of industry in which the company operates and business model of the company by imparting suitable training sessions.

## **Overview of Familiarization Programmes**

The Independent Director's Training Policy ("Policy") as approved by the Board, is as mentioned below:

- To facilitate independent directors in the performance of their duties and responsibilities, new directors are provided with a personal orientation by senior leaders and materials regarding the Company's business and operations, governing documents, information on key personnel, and financial information are made available to them.
- Independent directors are also taken through detailed business strategy for various businesses during the independent directors meetings which are held at least twice during the financial year.
- The Chairman of the Board depending on the business needs may also nominate independent directors for relevant external training programs.

Apart from Independent Directors, Non-Executive Directors are also eligible to attend the familiarization programmes.

The Independent Directors are made aware of their role and responsibilities and liabilities at the time of their appointment through a formal letter of appointment, which also stipulates their roles and responsibilities and various terms and conditions of their appointment.

Regular updates on relevant statutory and regulatory changes are regularly circulated to the Directors.

Details of Familiarization sessions held pursuant to the Policy are as follows:

SL NO.	Date of the Familiarization Programme	Duration of the Programme (IN HOURS)	Topic of the Familiarization Programme
1.	May 11, 2022	2.00	Tea Industry Business
2.	July 22 2022	2.00	Role of Ids in Listed Companies
3.	Sept 16, 2022	2.00	Dealing with SDD
4.	Oct 11, 2022	2.00	Risk Management Framework
5.	Nov 14, 2022	2.00	Disclosure of Related Party Transaction
6.	Nov 27, 2022	2.00	Applicability / Implementation of IND AS

			on TIGL
7.	Dec 11, 2022	1.00	Regulatory Framework for Companies
8.	Dec 04, 2022	1.00	Dealing with Related Party Transactions
9.	Jan 05, 2023	1.00	Role and Responsibility of Independent Directors
10.	Feb 02, 2023	1.00	Various businesses i.e. Tea, Machinery and related sector
11	Feb 24, 2023	2.00	1. Rights/Liability & duties of Directors under Companies Act, 2013 and 2. SEBI (PIT) Regulations, 2015
12.	Feb 26, 2024	2.00	Presentation on amended provisions w.r.t. roles & responsibilities of Independent Directors in line with the Companies Act and SEBI Regulations.
13.	Feb 25, 2025	2.00	Amended provisions w.r.t. related party transactions and other amendments in SEBI Regulations.

Cumulative Hours Till Date : **22 hours**

Details of attendance of Independent Directors in Familiarization Sessions are as follows:

Sl no.	Name of Independent Director	No. of the Sessions attended	
		FY2024-25	Cumulative Hrs. till date
1.	Mr. Navendu Mathur	Na	17
2.	Mr. Manish Kumar Newar	Na	14
3.	Mr. Harish Mittal	Na	18
4	Mrs. Sharmila Tibrawalla	2	2

5.	Mr. Baskar Srinivasan	2	2
6.	Mr. Mukesh Kumar Marda	2	2